

El Rito Public Library

Board Meeting Minutes

Friday, March 13, 2026

Meeting Opening

- The meeting was called to order at 12:06 pm.
- Present at the meeting were Directors Vicky Broadus, Lynne Gudes, Sid Gudes, Roberta Orona-Cordova (via Zoom), Maggie Towne, and Dave Warren. Team Leader Jill Weber joined later in the meeting. Board member Arnold Gurule was absent. There were no other attendees.
- Six out of seven voting members of the Board being in attendance, a quorum of the voting members of the Board was established.
- Motion was made and passed unanimously to accept the minutes of the February meeting.

Financial, Compliance, and Risk Report

Financial Status

- Total cash available at the end of January was \$132,343 compared to \$141,206 the previous month.
- Revenue totaled \$300 in February from individuals. We were supposed to receive a check for a New Mexico State Library grant of \$24,000, but the post office returned it as “undeliverable”. We should receive it in March.
- Expenditures in January were \$9,647 including \$6,967 for payroll, \$684 for electricity, \$622 for furniture.

GO Bond Status

- The 2024 G.O. Bond allocation has been spent.
- A new allocation, the 2026 G.O. Bonds, was approved in the 2025 election. The New Mexico Department of Finance is selling the bonds, and once the proceeds have been received and allocated, we will find out what our portion is. In the past it has been about \$14,000.

Grant Status

- One-time State Rural Libraries Program grant of \$43,000 has \$157 remaining to spend.
- Annual State Rural Libraries Program grant of \$24,000 has not been received, \$299 has been pre-spent.
- State Library Grants-in-Aid of \$10,000 has \$6,449 spent and \$3,551 left to spend.
- Outdoor Recreation grant of \$27,000 has spent \$389.
- Congressionally Directed Funding (CDF) via Senator Lujan's office has a March 27th deadline; the library plans to apply for ~\$30,000–\$40,000 toward roof costs, covering ~80% of the project.

Compliance

- Charity Navigator has not yet processed our 990 return for FYE 2025; when they do our score should go up from 36 to somewhere in the 80s.
- The PCI compliance audit for PayPal was completed.
- The 2016 embezzlement repayment case was flagged as stalled. Lynne volunteered to contact the court oversight branch to follow up.

Risk

- Contacted our property insurer to look at increasing our liability and property damage coverage.

- The bottom of the ramp outside has a lip that is a trip hazard. Gabe needs to rake gravel into the lip to make it smoother.

Committee Reports

- Historical Building Committee. Vickey is gathering information about historic designations.
- Michael Maddex Committee. Stage dedication is set for April 25th at 11am. Stage will be enclosed with sidewalls and canvas roof. *Divino* band from Española will play, and other local talent as well. A watercolor portrait of Terry Moffitt will be unveiled.
- CPR Class Committee. Scheduled for March 14th and 28th, Board discussed making it mandatory for employees. Lynne will also present a friends-and-family first response discussion via PowerPoint.

Library Team Leader Report

Library Operations and Programming Updates

- The Kent Collection is nearly fully cataloged, with dedication on March 28th.
- A 1,200+ book donation from Kieran Rosina Boyd's estate was received and is being processed.
- The inaugural book club is set for April 17th.

Community Services

- Outdoor recreation grant is active, with the first Rio Chama rafting trip in April (\$3,000 committed); guide JT Beggs returning this weekend to coordinate with Mesa Vista school.

Fundraising

- Continuing to work on New Mexico Children's Foundation and Santa Fe Community Foundation grant applications.

Executive Session

- A motion was made to enter Executive Session to discuss a personnel matter.
- The motion was unanimously approved.
- Executive session was entered.
- The regular meeting resumed.

Meeting Closing

- Suggestion made of a monthly lecture series as a community engagement opportunity, with Board members and local residents as potential speakers. Will look at discussing at the next Board meeting.
- The next Board meeting was set for Friday, April 10, 2026, at noon.
- The Board voted to adjourn the meeting.
- The meeting was adjourned at 1:33 pm.